

Minnesota State College Southeast

COSM 1231: Skills Certification

A. COURSE DESCRIPTION

Credits: 1

Lecture Hours/Week: *.*

Lab Hours/Week: 2

OJT Hours/Week: *.*

Prerequisites: None

Corequisites: None

MnTC Goals: None

This course is required by the Minnesota Board of Cosmetology Examiners to renew an license expired for three or more years.

B. COURSE EFFECTIVE DATES: 04/05/2017 - Present

C. OUTLINE OF MAJOR CONTENT AREAS

1. Hair care, skin care, and nail care practical use on clientele
2. Decision making
3. Time management
4. Recordkeeping
5. Business building strategies
6. Product selection and use
7. Safety and decontamination regulations

D. LEARNING OUTCOMES (General)

1. Complete quota requirements
2. Demonstrate dependability
3. Demonstrate professionalism
4. Perform decontamination procedures
5. Perform safety procedures
6. Perform dispensary duties
7. Perform receptionist duties
8. Perform rebooking clientele
9. Record and calculate rebooking data
10. Perform product use and recommendations
11. Record and calculate retail data
12. Perform service up-selling
13. Record and calculate service up-selling data
14. Complete client records
15. Perform client consultation
16. Analyze hair, skin, and nails conditions
17. Perform client follow through procedures
18. Perform women's and men's haircutting procedures
19. Perform women's and men's chemical texture procedures
20. Perform women's and men's hairstyling procedures
21. Perform women's and men's nail care procedures
22. Perform women's and men's skin care procedures
23. Perform women's and men's scalp and shampooing procedures
24. Complete periodic examinations
25. Perform first aid procedures

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

None

F. LEARNER OUTCOMES ASSESSMENT

As noted on course syllabus

G. SPECIAL INFORMATION

None noted