COSM 1223: Clinic Hours

A. COURSE DESCRIPTION

Credits: 3
Lecture Hours/Week: *.*
Lab Hours/Week: 6
OJT Hours/Week: *.*
Prerequisites: None
Corequisites: None
MnTC Goals: None

This course provides review of all technical and theoretical units and Minnesota laws and rules in preparation of the students written state examinations and completion of skill certificate. (Prerequisites: none) (3 credits: 0 lecture/3 lab)

B. COURSE EFFECTIVE DATES: 04/05/2017 - Present

C. OUTLINE OF MAJOR CONTENT AREAS

1. Hair care, skin care, and nail care practical use on clientele
2. Decision making
3. Time management
4. Recordkeeping
5. Business building strategies
6. Product selection and use
7. Safety and decontamination regulations
**D. LEARNING OUTCOMES (General)**

1. Complete quota requirements  
2. Demonstrate dependability  
3. Demonstrate professionalism  
4. Perform decontamination procedures  
5. Perform safety procedures  
6. Perform dispensary duties  
7. Perform receptionist duties  
8. Perform rebooking clientele  
9. Record and calculate rebooking data  
10. Perform product use and recommendations  
11. Record and calculate retail data  
12. Perform service up-selling  
13. Record and calculate service up-selling data  
14. Complete client records  
15. Perform client consultation  
16. Analyze hair, skin, and nails conditions  
17. Perform client follow through procedures  
18. Perform women's and men's haircutting procedures  
19. Perform women's and men's chemical texture procedures  
20. Perform women's and men's hairstyling procedures  
21. Perform women's and men's nail care procedures  
22. Perform women's and men's skin care procedures  
23. Perform women's and men's scalp and shampooing procedures  
24. Complete periodic examinations  
25. Perform first aid procedures  

**E. Minnesota Transfer Curriculum Goal Area(s) and Competencies**

None

**F. LEARNER OUTCOMES ASSESSMENT**

As noted on course syllabus

**G. SPECIAL INFORMATION**

None noted