

Minnesota State College Southeast

TRDR 1415: Employment Skills

A. COURSE DESCRIPTION

Credits: 2

Lecture Hours/Week: 2

Lab Hours/Week: *.*

OJT Hours/Week: *.*

Prerequisites: None

Corequisites: None

MnTC Goals: None

This course is the gateway to employment in the trucking industry. It deals with money management, professional attitude and requirements as well as physical well-being. (Prerequisites: TRDR1400, 1405, 1410) (2 credits: 2 lecture/0 lab)

B. COURSE EFFECTIVE DATES: 05/22/2007 - Present

C. OUTLINE OF MAJOR CONTENT AREAS

D. LEARNING OUTCOMES (General)

1. Drug and alcohol compliance
2. Driver qualification file
3. Proper interview
4. Employment application
5. Accident investigation
6. Vehicle recording devices
7. Salary structure
8. Accident report
9. Career opportunities
10. Positive image characteristics
11. Bad image consequences
12. Positive customer relations
13. Disqualification causes
14. Operational costs
15. Whistleblower protection
16. Life style
17. Budgeting skills

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

None

F. LEARNER OUTCOMES ASSESSMENT

As noted on course syllabus

G. SPECIAL INFORMATION

None noted