ADMM 2609: Health Care Systems and Practices

A. COURSE DESCRIPTION
   Credits: 2
   Lecture Hours/Week: 2
   Lab Hours/Week: 0
   OJT Hours/Week: *
   Prerequisites: None
   Corequisites: None
   MnTC Goals: None

   This course introduces the student to the patient record in acute, outpatient, inpatient, and alternate care settings including electronic health record standards and regulations. The course will also cover differences associated with record-keeping practices in hospitals, ambulatory care facilities, and physician offices.

B. COURSE EFFECTIVE DATES: 05/03/2023 - Present

C. OUTLINE OF MAJOR CONTENT AREAS
   1. Explain different health care delivery systems.
   2. Describe the role of health information management professionals.
   3. Differentiate between various health care settings.
   4. Demonstrate knowledge of the use of patient records.
   5. Identify patient information in electronic health records.
   6. Discuss numbering and filling systems.
   7. Describe the legal aspects of health information management.

D. LEARNING OUTCOMES (General)
   1. The learner will demonstrate knowledge and understanding of various health care delivery systems, health care settings, and the legal aspects of health information management.
   2. The learner will describe the differences in electronic and non-electronic health records, including the types of patient records in various health care settings.
   3. The learner will provide an overview of indexes, registers, and health data collection.

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies
   None

F. LEARNER OUTCOMES ASSESSMENT
   As noted on course syllabus

G. SPECIAL INFORMATION
   None noted