A. COURSE DESCRIPTION

Credits: 3
Lecture Hours/Week: 3
Lab Hours/Week: *.*
OJT Hours/Week: *.*
Prerequisites: None
Corequisites: None
MnTC Goals: None

In this course, learners will become familiar with the industry standard software for page layout design. Through a series of design tasks, students develop fluency in the application interface as well as experiment with a variety of effects and styles.

B. COURSE EFFECTIVE DATES: 08/21/2017 - Present

C. OUTLINE OF MAJOR CONTENT AREAS

1. Construct assets using drawing tools.
2. Modify content using type tools.
3. Create multi-page publication design documents.
5. Understand paragraph styles.
6. Distinguish between single and facing pages.
7. Experiment with special effects.
8. Memorize key commands for tools and palettes.

D. LEARNING OUTCOMES (General)

1. The learner will use software tools to create page layouts of various sizes and intents.
2. The learner will demonstrate efficiency in tool selection and use.
3. The learner will print or export documents according to industry standards.

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

None

F. LEARNER OUTCOMES ASSESSMENT

As noted on course syllabus

G. SPECIAL INFORMATION

None noted