Alexandria Technical and Community College

SLPA 2200: Clinical Documentation and Materials Management

A. COURSE DESCRIPTION

Credits: 3
Lecture Hours/Week: 3
Lab Hours/Week: *
OJT Hours/Week: *

Prerequisites:
This course requires both of these prerequisite categories
1. One of these two
   SLPA 1230 - Articulation and Phonological Disorders (Minimum grade: 2.0 GPA Equivalent and Number of Years Valid: 5) 
   SLPA 1231 - Speech Sound Disorders (Minimum grade: 2.0 GPA Equivalent and Number of Years Valid: 5)
   And
2. SLPA 1240 - Language Disorders and Treatment (Minimum grade: 2.0 GPA Equivalent and Number of Years Valid: 5)

Corequisites: None
MnTC Goals: None

This course is designed to give Speech Language Pathology Assistants (SLPA) an overview of the ethical components necessary to obtain in the medical and educational setting as designated by the American Speech and Hearing Association (ASHA). It is also designed to give the SLPA student hands-on experience with special education documentation (SPED) forms as well as the writing of Subjective Objective Assessment Plan (SOAP) notes in the medical setting. Prerequisite(s): SLPA1230 and SLPA1240

B. COURSE EFFECTIVE DATES: 05/19/2014 - Present

C. OUTLINE OF MAJOR CONTENT AREAS

1. Understand the boundaries necessary for the ethical practice of speech and language therapy.
2. Understand the level of professionalism required of an SLPA in all settings.
3. Understand record keeping practices.
4. Understand how to write and review language samples.
5. Understand how to write and review collected data.
6. Understand how to complete progress reports.
7. Understand the SPED form layout and how to access all areas.
8. Understand the procedures to follow when processing SPED forms for distribution.
9. Understand how to comprehend and write SOAP notes in a medical setting.

D. LEARNING OUTCOMES (General)

1. The learner will understand the ethical practices necessary to become an SLPA.
2. The learner will implement professional behavior when working as an SLPA.
3. The learner will understand how to take effective notes necessary for progress monitoring.
4. The learner will be able to process SPED forms and SOAP notes which will assist the SLP in distribution of all necessary paperwork.
E. Minnesota Transfer Curriculum Goal Area(s) and Competencies
   None

F. LEARNER OUTCOMES ASSESSMENT
   As noted on course syllabus

G. SPECIAL INFORMATION
   None noted