A. COURSE DESCRIPTION

Credits: 2
Lecture Hours/Week: 1
Lab Hours/Week: 1
OJT Hours/Week: *
Prerequisites: None
Corequisites: None
MnTC Goals: None

Allied health professionals require thorough instruction in all aspects of health information management. This course introduces the student to the patient record in acute, outpatient, inpatient, and alternate care settings including electronic health record standards and regulations. The course will also cover differences associated with record-keeping practices in hospitals, ambulatory care facilities, and physician offices.

B. COURSE EFFECTIVE DATES: 01/09/2012 - Present

C. OUTLINE OF MAJOR CONTENT AREAS

1. Health Care Delivery Systems
2. Health Information Management Professionals
3. Health Care Settings
4. Patient Records
5. Electronic Health Records
6. Numbering and Filling Systems
7. Legal Aspects of Health Information Management

D. LEARNING OUTCOMES (General)

1. The learner will demonstrate knowledge and understanding of various health care delivery systems, health care settings and the legal aspects of health information management.
2. The learner will describe the differences in electronic and non-electronic health records, including the types of patient records in various health care settings.
3. The learner will provide an overview of indexes, registers, and health data collection.

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

None

F. LEARNER OUTCOMES ASSESSMENT

As noted on course syllabus

G. SPECIAL INFORMATION

None noted