A. COURSE DESCRIPTION
   Credits: 2
   Lecture Hours/Week: 0
   Lab Hours/Week: 0
   OJT Hours/Week: *.*
   Prerequisites: None
   Corequisites: None
   MnTC Goals: None

   This course will organize skills for effective management of farm employees and agribusiness personnel through development of handbooks, compensation/incentive packages, individual expectations/evaluations, and team meetings.

B. COURSE EFFECTIVE DATES: 01/24/2024 - Present

C. OUTLINE OF MAJOR CONTENT AREAS
   1. Determine methods for evaluating yourself as a manager of employees & consultants
   2. Conduct team meetings to diagnose & recommend treatments of business needs
   3. Develop employee handbooks specific to the farm business
   4. Conduct interviews with prospective employees

D. LEARNING OUTCOMES (General)
   1. Prepare a job description
   2. Develop a compensation package for employees
   3. Develop an employee evaluation format
   4. Prepare "employee rules" for distribution to workers
   5. Develop a format for team meetings
   6. Develop a list of ways to motivate employees

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies
   None

F. LEARNER OUTCOMES ASSESSMENT
   As noted on course syllabus

G. SPECIAL INFORMATION
   None noted