

North Hennepin Community College

CRD 1010: Job Searching Strategies

A. COURSE DESCRIPTION

Credits: 1

Lecture Hours/Week: *.*

Lab Hours/Week: *.*

OJT Hours/Week: *.*

Prerequisites: None

Corequisites: None

MnTC Goals: None

This course is designed to empower students with the skills and resources necessary to find a job. Current issues and trends in the workforce related to hiring and job opportunities will be evaluated. Students will explore the job search process and develop effective techniques in preparing a resume and cover letter. Students will also develop networking skills and interviewing techniques to prepare for the eventual job search. Note: No credit will be given for this course if student has completed ADEV/BUS 1010.

B. COURSE EFFECTIVE DATES: 10/25/2013 - Present

C. OUTLINE OF MAJOR CONTENT AREAS

None

D. LEARNING OUTCOMES (General)

None

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

None

F. LEARNER OUTCOMES ASSESSMENT

As noted on course syllabus

G. SPECIAL INFORMATION

None noted