

North Hennepin Community College

ACCT 2250: Small Business Payroll

A. COURSE DESCRIPTION

Credits: 2

Lecture Hours/Week: *.*

Lab Hours/Week: *.*

OJT Hours/Week: *.*

Prerequisites:

This course requires the following prerequisite
ACCT 2111 - Financial Accounting

Corequisites: None

MnTC Goals: None

Students taking this course will prepare and analyze payroll transactions, federal/state payroll tax reports.
Prerequisite: Acct 2111

B. COURSE EFFECTIVE DATES: 01/19/2000 - Present

C. OUTLINE OF MAJOR CONTENT AREAS

1. This course covers various aspects of payroll including:

Entering payroll data into a computerized payroll system

2. Preparation of federal and Minnesota monthly, quarterly and yearly payroll reports
3. Rules and regulations enacted by state and federal government
4. Discussions and presentations on current issues in the payroll area

D. LEARNING OUTCOMES (General)

1. Demonstrate knowledge of payroll processing and reporting. (NHCC ELO 1)
2. Analyze data and apply basic concepts to real life payroll questions and problems. (NHCC ELOs 2, 3, 4)

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

None

F. LEARNER OUTCOMES ASSESSMENT

As noted on course syllabus

G. SPECIAL INFORMATION

None noted