A. COURSE DESCRIPTION

Credits: 3

Prepares students to apply for an internship or job. Students will work on their resumes, portfolio and interview skills, as well as explore and discuss how their passion, values, skills and abilities play out in their personal and professional life.

B. COURSE EFFECTIVE DATES: 08/21/2017 - Present

C. OUTLINE OF MAJOR CONTENT AREAS

1. Job internship preparation (resume, portfolio, LinkedIn Profile)
2. Skills assessment and interview skills

D. LEARNING OUTCOMES (General)

1. determine potential career path(s) and the skills and prepare a resume, portfolio and LinkedIn profile that will apply personally to their career path.
2. explore and discuss how passion, values, skills and abilities play out in their personal and professional life.
3. improve interview skills by writing answers to common questions and practicing with classmates.

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

None

F. LEARNER OUTCOMES ASSESSMENT

As noted on course syllabus

G. SPECIAL INFORMATION

None noted